



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Cricklade Branch The Royal British Legion		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Wootton Bassett and Cricklade
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	To produce a carpet flower bed to attract attention to the 90 th Anniversary of The Royal British Legion.
Where will your project take place?	Cricklade
When will your project take place?	Preparation and planting by 31 March 2011
How many people will benefit from your project?	Cricklade 5000 Local Branch 67
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Supporting the community promoting Tourism/Historical Market Town. Support of vulnerable people/ general health of ex service personnel 8 / 9/ 20/ 21/ 23

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Community responsibility to look after itself. To make the RBL a key player in the community supporting its work with ex service members and vulnerable adults with service connections. Additionally to promote the wider community of Cricklade through attracting visitors and tourists.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

With many ex service personnel living and working in the area we have been trying to reach out to them to both support the work of the RBL and also to locate those in need. The Cricklade branch has 67 members and has recently appointed a welfare officer (volunteer who has undertaken the welfare officers training course). To encourage local membership and promote the work of the RBL in the local area we are launching a number of events to tie in with the 90th Anniversary of the RBL. The planned garden will be the centre piece at the main entrance to Cricklade set on a raised bed in an area which already has approval for such a development. Please see attached Design. The bed will be maintained for three years and is part of a larger campaign including concerts, street displays at other events in Cricklade and educational school visits all of which will be self funding or supported by local RBL contributions of time and funds.

Any other information about your project.

The Poppy appeal funds are not shown in these accounts as this money is not controlled by the local branch. (The branch raised over £10,000 at this years appeal)

Free reserve is the balance less benevolent funds (not permitted to be used for this project)

The bed will be constructed on site by volunteers guided by technical assistance from the Kernock Nursery a specialist in carpet bedding and design and will be approx 2 metres Square. The maintenance will be by volunteers. The garden will need preparation in advance to get the best angle and viewing and this will also be undertaken by voluntary labour and a local groundwork company free of charge.

3 - Management

How many people are involved in the management of your group/organisation? 67

Of these, how many are:

Over 50 years	Male	<input type="text" value="20"/>	Female	<input type="text" value="20"/>
25 – 50 years	Male	<input type="text" value="10"/>	Female	<input type="text" value="10"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text" value="4"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

voluntary labour and costs within RBL branch funds

If you were not awarded the full amount requested, what would be the impact on your project?

Would not take place

How will you know whether your project has made a difference in the community?

Two year programme to promote work of RBL. Increase membership to RBL. Increased awareness of work carried out with veterans. to increase contact with ex service personnel to ensure better support for them.

We will be involving children in the project through school visits to explain the history behind the forming of the RBL.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Nil

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2010

Month: September

Year: 2010

A - Total income:

£957.91

B - Minus total expenditure:

£1282.89

Surplus/deficit for year: (A minus B)

£-324 89

Free reserves held:

£876.40 see note

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
Ground work	£	Own fundraising/reserves		£
Materials	£			£
Carpet bedding design	£960	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£	Volunteer Labour over 3 yrs		£
	£	Other		£
	£	Groundwork by contractor		£
	£			£
	£			£
	£			£
Total Project Expenditure	£960	Total Project Income		£0
Total project income B		£0		
Total project expenditure A		£960		
Project shortfall A – B		£960		
Award sought from Wiltshire Council Area Board		£960		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		Lloyds		
Please give the title name of the organisations' bank account e.g. current		Ac 00933342 sort code 30-13-35		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input type="checkbox"/> Latest inspected/audited accounts or annual report <input checked="" type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Promoting The Local RBL to support Local ex Service needs

b) How does your project work to promote inclusion, participation and good community relations?

Those disadvantaged by service to the armed forces

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups) Disadvantaged by service to the forces

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 18/12/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team